

Quality Policy

The basic orientation of TOK DGTL is to be recognized for quality in **Creative Web & Brand Design Agency**. We are committed to providing customers with service of the highest possible level of quality by assuring their performance, consistency, safety, and value. Our mission is to ensure the best possible relationship with our clients, both during and after their goals have been met. We want to be an integral part of the overall client's success. To achieve this goal we are committed to implementing, maintaining and continually assessing operational systems and processes.

Commitment:

- Consideration of context of the organization and aligning the Quality Management System with the strategic direction of TOK DGTL.
- Satisfying customer and applicable statutory and regulatory requirements
- We are dedicated to continuous improvement in all that we do, and will share and learn from our experiences.
- Provide extensive staff training, promoting a 'do it right-first-time' attitude towards quality
- Providing sufficient resources and equipment to ensure that we can operate to the documented management system. The management system is based on the principles of ISO9001:2015, the International Standard for Quality Management Systems.

In order to maintain our commitment to high levels of quality service delivery, we proactively seek to:

Implementation

This Quality Policy statement will be reviewed annually. Responsibility for compliance with this policy rests with the Quality Manager, who will monitor the effectiveness of the policy and its associated initiatives.

This Quality Policy Statement will be displayed prominently, and access to the complete Quality manual detailing procedures will be available for reference for all employees.

Approved by

Date: **02.09.2019**

Ernest Alskoll

CEO



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Page 1 of 1